

WSU- LAKE CAMPUS
Faculty Senate Minutes
12:00 PM - September 21, 2018

In attendance: Stephen James Jacquemin (President), Hamed Attariani (Secretary) Dane Daniel, Josh Ricker, Angie Clayton, Jonathan Welch, Michelle Smith, Nate Tymes, Christine Junker, David Benson, Weisong Wang, Mindy Fulks, Diane Huelskamp, David Wilson, Lynn Franck, Guy Vandegrift, Liz Gramza, Megan Faragher, Cindy Berelsman, Joe Cavanaugh, Teresa Richter, Marg Hess, Greg Homan, Courtney Simons, Steven Pedler, Betsy Crites, Mark Cubberlay, Mark Ernst, Mark Johnson, Weiqun Zhang, Chuck Ciampaglio, James Adabor, Cynthia J. Berelsman, Marj Hess, Dave Hochstein

Unable to attend due to conflicts: Giovanna Follo, Dennis Hance

1. **Call to order** (12:00 pm)
2. **Attendance:** Please sign in
3. **Approval of last minutes** – Motion to approve— Steven 1st, Nate 2nd, unanimous approval
4. **Lake Campus Announcements** (J. Albayyari): Dr. Albayyari gave an update on extension building, budget, and faculty reports.
5. **Faculty Senate Guest Speaker**
 - Jamon Flowers (Director of Library, Technology, and Student Success Center): Tutoring is available on M-Th, 10-5pm, and Fridays by appointments only from 10 to 5 pm. If your students need help on Pilot, please refer them to Jamon.
6. **Reports from Unit Directors:**
 - Business, Education, Nursing, & Technical (C. Berelsman): Update on graphic design courses.
 - Humanities & Social Sciences (D. Wilson): No update
 - Science, Math, & Engineering (C. Ciampaglio): The spring schedule is semi-finalized. If one wants to teach a course in summer, please use the proper time-block.
7. **Committee Reports:**
 - Academic Affairs/Curriculum (Christine Junker): Undergraduate Curriculum Committee Schedule was given to the faculties; they meet first Monday of each month. Please, note that any request for course modification needs one month. Also, if one needs to change a program for more than 50%, then they need to wait for one semester.
 - Faculty Affairs (Mark Johnson): Faculty Affairs has met and discussed topics regarding the assignment of faculty mentors, developing a checklist for new

faculty members, and creating a standardized criteria for faculty awards. Faculty mentors, Michelle Smith and Teresa Richter, have been appointed to Dr. Josh Ricker and Jonathan Welch, respectively. Currently in the process of developing a “checklist” for new faculty to complete with their mentor for better understanding of WSU Lake campus policies and protocol. Creating an award criteria for both NTE and TET faculty to provide faculty with insight as to how awards are selected.

- Petitions (Steven Pedler): There received some petitions. Steven tries to set up a meeting with committee members to go over the university guidelines.
- Budget/Long-Range Planning (Josh Stomel): No update
- Outreach (Dane Daniel): update on Glee club activates
- Technology/Library (Megan Faragher): They will hold a meeting next week
- Governance/Bylaws (Hamed Attariani): The Lake Bylaws was updated. A new link was added to the senate webpage for the Bylaws.
- Promotion and Tenure (Chuck Ciampaglio): Two faculties applied for tenure. The P&T committee will meet on Oct. Chuck encouraged faculty to use PDL.
- Student Governance and Affairs (Michelle Smith): They could not find a meeting time, so emailed to encourage reserving a table at Connection Fair. They were told to update Michelle with any potential issues (i.e. with new platform).
- Diversity Committee (Dave Hochstein): Nate gave the faculties an update on the Diversity Picnic. Talk to Dave if one is interested in including a movie into his/her class. Notify the facilities on Hispanic heritage month.
- Research Committee (Stephen Jacquemin): Update on the current research budget, student/faculty proposal, and deadlines. Proposal template and information was posted on the lake campus website.
- Dayton Faculty Senate (Megan Faragher / Steven Pedler): Discussion on faculty line and they asked about feedbacks

Full reports should be directly sent to the Faculty Senate Secretary (H. Attariani)

8. Old Business

- 2018-2019 Committee Assignments: The assignment was send to all faculties.

9. New Business

- Lake Bylaws Reminder: We encourage the faculties to look at Bylaws and give their feedback if they think that there is a space for any improvement.
- Lake Campus Athletic Department Updates (Nate Tymes): Our primary goal is to help and support our athlete to graduate. If there is an issue, please contact Nate as the faculty athletic representative. Nate will send the list of team members. Also, they are looking volunteers for home-games. Nate is currently managing the Men’s basketball/baseball team. If anyone is interested in managing the Men’s baseball team, then contact Nate.
- Curriculum Proposals (Deactivation of Business AS; Course Modifications for IT3400, IT3410, and IT3450): The proposed modifications for IT3400/3410/3450 were handed to the faculties. The voting will be held for Deactivation of Business AS.

- Lake Academic Unit Discussion (Programs, Organization, Etc.): Dean emphasized the importance of unit heads since Lake Campus has a broad set of programs. Also, there is a need for clarifying the unit head's responsibilities in Lake Bylaws.

10. Good of the Order

- Welcome New Faculty
- AAUP social event was held on Brew Nation, Friday, September 21, 2018, 3:30 pm
- The Adobe is available for students and faculty at low cost. Contact Teresa for more information.
- If you have any feedback on non-compensation issues in the contract, please, send your input to Megan/Steven to convey it to the Faculty senate of the Dayton Campus.
- Faculty Senate Meeting Dates:
 - Fall Semester: 9/21/18, 10/19/18, and 11/16/18
 - Spring Semester: 1/18/19, 2/15/19, 3/15/19, and 4/19/19
 - All meetings will be held at Noon in DH 229

11. Motion to Adjourn

1:30, Megan 1st, Chuck 2nd.