

**WSU- LAKE CAMPUS**  
**Faculty Senate Minutes**  
**12:00 PM - October 26, 2018**

**In attendance:** Stephen James Jacquemin (President), Hamed Attariani (Secretary) Dane Daniel, Josh Ricker, Angie Clayton, Jonathan Welch, Michelle Smith, Nate Tymes, Christine Junker, David Benson, Weisong Wang, Mindy Fulks, David Wilson, Lynn Franck, Guy Vandegrift, Liz Gramza, Megan Faragher, Cindy Berelsman, Teresa Richter, Marg Hess, Greg Homan, Courtney Simons, Steven Pedler, Betsy Crites, Mark Johnson, Weiqun Zhang, Chuck Ciampaglio, Cynthia J. Berelsman, Marj Hess, Dave Hochstein, James Adabor

**Unable to attend due to conflicts:** Giovanna Follo, Dennis Hance, Joe Cavanaugh, Diane Huelskamp

**1. Call to order** (12:01 pm)

**2. Attendance:** Please sign in

**3. Approval of Minutes:** – Motion to approve— Christine 1<sup>st</sup>, Megan 2<sup>nd</sup>, unanimous approval

**4. Lake Campus Announcements (J. Albayyari)** working along the Dayton campus on developing new programs and transforming educational programs to provide more options for students.

**5. Reports from Unit Directors**

- Business, Education, Nursing, & Technical (C. Berelsman): No update. Side note: the signage provides some online textbooks to reduce the textbooks cost for students.
- Humanities & Social Sciences (D. Wilson): No update
- Science, Math, & Engineering (C. Ciampaglio): working on Integrated Science track

**6. Committee Reports:**

- Academic Affairs/Curriculum (Christine Junker): The enforced pre-requisite system is active, and many changes were made in this regard by UCC. NPs program's pre-proposal was submitted to Dayton campus.
- Faculty Affairs (Mark Johnson): No update
- Petitions (Steven Pedler): No petition. Steven is preparing a pamphlet for petition committee including the university's official guidelines on student petitions for committee's member.
- Budget/Long-Range Planning (Josh Stomel): Absent and no update
- Outreach (Dane Daniel): Glee-club will perform in international night on Nov 29, 6-8 pm Dickie hall.
- Technology/Library (Megan Faragher): They hold a meeting regarding issues like having student orientations on using technology including Pilot. There are two approaches to these orientations 1) one-to-one meeting 2) mandatory technological readings for students. Talk to Megan if you have any suggestion/thoughts.
- Governance/Bylaws (Hamed Attariani): Please, inform Hamed, if you have any suggestion for improving the current bylaws.

- Promotion and Tenure (Chuck Ciampaglio): They had a preliminary meeting for two candidates going up for promotion. They will have a meeting in Dec or Jan for the official vote. The next meeting will be in Feb.
- Student Governance and Affairs (Michelle Smith): No update
- Diversity Committee (Dave Hochstein): Over 20 students attended a presentation on advocating for survivors of sexual assaults by Brendan Kiely. Giving Tuesday event: We are collecting food items from Nov 1-27th. There are currently barrels around campus. The food items will be distributed to different food pantries; Celina, Wapak, and St Marys.
- Research Committee (Stephen Jacquemin): The deadline for "Faculty Proposal" is Nov 30th. Note this year we only have a single due date. Request up to \$2000 will be considered. Also, there is student mini-grants available for students. If there is a question about proposal writing, course buyout, etc., contact Stephen or see the lake campus research website.
- Dayton Faculty Senate (Megan Faragher / Steven Pedler): They had a meeting in Oct.

### **7. Old Business**

- Curriculum Proposals (Deactivation of Business AS; Course Modifications for IT3400, IT3410, and IT3450): Approved unanimously
- 2018-2019 Committee Assignments: The diversity committee should be added. Nate will send the list of members to the senate president.
- Lake Academic Unit Discussion (Programs, Organization, Etc.): There was a discussion about changing the approval procedure for proposing new courses or course modification. It will expedite the process if we can vote in units rather than the faculty senate. Also, the possibility of getting feedbacks from groups for promotion.

### **8. New Business**

- Faculty Mentoring Reminder: the Faculty Affairs committee is compiling a list of mentors/mentees.
- CTL Advisory Board Position: There is an open seat on CTL Advisory Board for two-year terms. This position focus on effective teaching across WSU. As a part of having this seat, one can receive compensation as professional development money. Please, contact Stephen for more information. Also, you can talk to Joe Cavanaugh as the previous member of this committee.
- Updated Textbook Selection Policy (WSU Policy Number 2025): There is an update on Textbook Selection Policy. The bookstore will send an email notifying faculty for any potential change on the course textbook. If the faculty does not respond, then the library will use the old adapted book.
- Research Reminder (RSP, PreAward, Releases, etc.): If one is interested to know more about PreAward process, RSP gateways, buyout courses, then please contact Stephen or Deborah Lundin at Dayton.
- 2019 Healthcare Reminder - Open Enrollment Period is Nov 1 – Nov 14 – Information comes from WSU Email from HR (10/18/18):

### **9. Good of the Order**

- Nov 5th, Dicke Hall, influenza immunizations for benefit-eligible faculty.
- Basketball game on Oct 26 and 27 and Women basketball game on Oct 31

- Faculty Senate Meeting Dates:
  - Fall Semester: 9/21/18, 10/26/18, and 11/16/18
  - Spring Semester: 1/18/19, 2/15/19, 3/15/19, and 4/19/19
  - All meetings will be held at Noon in DH 229

**10. Motion to Adjourn:** 1:05, Megan 1st, Nate 2nd.