

**WSU- LAKE CAMPUS**  
**Faculty Senate Minutes**  
**12:00 PM – November 16, 2018**

**In attendance:** Stephen James Jacquemin (President), Hamed Attariani (Secretary), Mark Ernst, Dane Daniel, Jonathan Welch, Michelle Smith, Nate Tymes, Christine Junker, David Benson, Weisong Wang, Mindy Fulks, David Wilson, Lynn Franck, Guy Vandegrift, Liz Gramza, Megan Faragher, Cindy Berelsman, Teresa Richter, Marg Hess, Greg Homan, Courtney Simons, Steven Pedler, Betsy Crites, Mark Johnson, Weiqun Zhang, Chuck Ciampaglio, Marj Hess, Dave Hochstein, James Adabor, Diane Huelskamp, Joe Cavanaugh,

**Unable to attend due to conflicts:** Giovanna Follo, Dennis Hance, Josh Ricker

**1. Call to order** (12:01 pm)

**2. Attendance:** Please sign in

**3. Approval of Minutes:** – Motion to approve— Chuck 1st, Joe 2nd, unanimous approval

**4. Lake Campus Announcements (J. Albayyari)** Dr. Albayyari gave an overall information on Lake Campus associate degrees; an email was sent to faculties with detailed information. We would encourage our students to get their AS degree.

**5. Reports from Unit Directors**

- Business, Education, Nursing, & Technical (C. Berelsman): The summer schedule was sent to the advisors.
- Humanities & Social Sciences (D. Wilson): The summer schedule was sent to the advisors.
- Science, Math, & Engineering (C. Ciampaglio): The summer schedule was sent to the advisors. Also, they are currently working on the fall schedule.

**7. Committee Reports:**

- Academic Affairs/Curriculum (Christine Junker): Teresa’s proposal got approved. The committee does not have anything on their agenda right now.
- Faculty Affairs (Mark Johnson): They will have a meeting after Thanksgiving.
- Petitions (Steven Pedler): No petition
- Budget/Long-Range Planning (Josh Stomel): No update
- Outreach (Dane Daniel): There will be an event by “Society for Creative Anachronism” on Nov 17<sup>th</sup>. This event revolves around pre 16<sup>th</sup> century
- Technology/Library (Megan Faragher): They will meet after break.
- Governance/Bylaws (Hamed Attariani): They are currently working on two possible changes in Bylaws; modifications for Academic Affairs/Curriculum and P&T committee.
  - Promotion and Tenure (Chuck Ciampaglio): They will have a meeting before ending semester to finalized the paperwork
  - Student Governance and Affairs (Michelle Smith): No issue
  - Diversity Committee (Dave Hochstein): working on MLK presentation in January.

- Research Committee (Stephen Jacquemin): There are dollars available for students and faculties, a request of 2000 will be considered. Check the Lake campus research page. The deadline is Nov 30<sup>th</sup>.
- Dayton Faculty Senate (Megan Faragher / Steven Pedler): There are no agenda set yet for the next meeting.

Full reports should be directly sent to the Faculty Senate Secretary (H. Attariani)

## **8. Old Business**

- Faculty Mentoring Reminder: Mark sent out an email to compile a list of a mentors-mentees. Christine suggested having a mentor-mentee meeting after Senate meetings which create a line of communication between faculties.
- CTL Advisory Board Position: It is already filled by two candidates.
- Updated Textbook Selection Policy (WSU Policy Number 2025): If a faculty does not change his/her course textbook, the bookstore will use the previous textbook. But, it is better to stop or call Mary to avoid any confusion.
- 2018-2019 Committee Assignments
- Lake Academic Unit Discussion (Programs, Organization, Etc.): Stephen gave a summary on previous discussions; possible changes on routing new courses/programs proposals and getting feedback from units for promotion. Dr. Albayyari suggested to keep the chairs for 5-6 years to make the connections and became a new force. Chuck spoke about the importance of the curriculum committee. There is a need to keep the chair for a long-term and having equal representation across the units in the committee. The P&T committee needs this equal representation, either. There was an argument about rotating faculties in the P&T committee. In a few years, also there is a need to modify the language regarding NTE's promotion. In the end, Stephen suggested that the faculties look at the by-laws and give feedback about the structure of committees in current by-laws.

## **9. New Business**

### **10. Good of the Order**

- We collected over 2200 lbs of food to distribute among 4 different food pantries in the area.
- Joe talked about Tips and sips meeting, Friday, 3:00 after senate meeting. Faculties can share information about teaching in classrooms.
- Faculty Senate Meeting Dates:
  - Fall Semester: 9/21/18, 10/26/18, and 11/16/18
  - Spring Semester: 1/18/19, 2/15/19, 3/15/19, and 4/19/19
  - All meetings will be held at Noon in DH 229

### **11. Motion to Adjourn:** 12:50 Megan 1st, Nate 2nd.