

## Faculty Senate Minutes March 16, 2017

1. Call to order (3:30 pm)
2. Attendance: Please sign in

In Attendance: Mindy Bettinger, Marjorie Hess, David Wilson, Dave Hochstein, Courtney Simons, Tyler Pottkotter, Angie Clayton, Christine Junker, David Benson, Michelle Smith Sharon Showman, Mark Johnson, Cindy Berelsman, Teresa Richter, Stephen Jacquemin, James Adabor, Betsy Crites, Nate Tymes, Greg Homan, Joe Cavanaugh, Marty Kich, Diane Huelskamp, Will Zhang, Megan Faragher, Dane Daniel, Josh Stomel

Unable to attend due to conflict: Kelly Battles, Greg McGlinch, Guy Vandegrift, Steven Pedler, Lynn Franck

3. Approval of last minutes  
Motioned: Stephen Jacquemin; Seconded: Angie Clayton; Unanimous approval

4. Reports from Unit Heads

David Wilson: Nothing to report

Chuck Ciampaglio: There is a unit meeting on Friday after 31<sup>st</sup>. Unit members urged to attend, as it will be important. Next year there will be three meetings a semester per the dean's request.

Joe Cavanaugh: Nothing to report.

5. Committee Reports:

Full reports should be directly sent to the Faculty Senate Secretary.

- Academic Affairs/Curriculum (Christine Junker)  
Discussion of Curriculum Changes: Curriculum changes have been distributed. There are 21 proposed changes in Food Science program. Discussion circled around the course FAS 2000. Some concerns were raised about the suitability of FAS 2000 as a CORE course, given its specialization. Further concerns were raised that FAS 2000 was too similar to BIO 1050 and would be rejected by UCC.  
Vote: Questions about FAS 2000 were returned to committee.  
Motion to approve 1, 3-19 and 21 of FAS curricular changes made by Nate Tymes; Seconded: Mindy Bettinger; Unanimous approval.

- Faculty Affairs (Courtney Simons)  
Awards: In the process of assigning a group to receive the awards; currently going through FARS and meeting tomorrow to finalize names.
- Petitions (Hamed Attariani/Steven Pedler)  
Had a petition with missing documentation and denied. Resubmission was made with documentation added, which is going to Dayton.
- Budget/Long-Range Planning (Joe Cavanaugh/Marty Kich)  
Discussion of Campus-wide Survey: The focus of the committee is transitioning to retention, so we want to conduct survey. Do you plan on returning in the Fall and why? Instructions on top of survey forms. The survey will have a one-week turnaround, and be anonymous survey. Remind students not to complete more than one survey. We are avoiding Qualtrics because students would not do it. Recommendations on any changes to the one-question survey are to be sent to Joe Cavanaugh within a week.
- Outreach (Dane Daniel)  
Reminder: Luau – International Event with Glee Club and Polynesian Dancers. Polynesian Chicken Dish will be included. March 30, 6-8pm.
- Technology/Library (Megan Faragher)  
Please put any committee minutes (archival or contemporary) in the K Drive. Any suggestion for additional documents, please submit to Megan.
- Governance/Bylaws (Stephen Jacquemin)  
Extending Committee Membership: Governance and Bylaws support changes to committee membership to a period of three years. Additionally, there will be staggered rotation in and out committees to ensure continuity. Faculty members can request committee transfer if they need it. A recommendation was made that this be approved informally so it can be forwarded to FGC. Faculty Affairs also needs to consider rotation, for awards purposes, as members would be unable to get awards. In Curriculum Committee there should be language that says Curriculum Chair should also be UCC representative. It would be considered Major Service.

Merging committees: There was discussion of merging some of our committees. One theory was that Student Governance and Affairs should merge with Undergraduate Petitions, since both relate to undergraduates. No decision on this was made, but it was pointed out that Student Governance also includes staff and students, and thus might not be fitting

in this case.

Elections: Elections are forthcoming. Self-nominate or nominate others with their acceptance. Please send them to Unit Chairs, Stephen Jacquemin, or anyone on G&B. Nominations closed in two weeks. Ballots will be through Survey Monkey. There will be separate TET/NTE listservs created for voting.

- Promotion and Tenure (Chuck Ciampaglio)  
Committee met two months ago; all TETs received letter. Direct questions to Chuck. One person declaring to go up for tenure in the fall.
- Student Governance and Affairs (Cindy Berelsman)  
This committee has not met. It will meet in the next week or two. There is an issue with previously approved funding being denied for Student Orgs; the committee is looking into that.

## 6. For the Good of the Order

March for Science – Inform Josh Stomel if you are interested in going to this march. They are hiring a van for travel.

Job Fair – March 29, 1pm-4pm. Encourage students to attend and register. Only 30 registrations at present; 35 companies will be there. Talk to Lucy Flowers to look at their resumes. The fair will also be taking walk-ins. Students need to fill out registration form.

Marry Poppins at James Dicke Auditorium in New Bremen this weekend and next weekend. Visit [Crescentplayers.com](http://Crescentplayers.com)

Kenneth Dorset is coming as a financial sector speaker on March 31, 4pm.

AAURCO is on April 8.

The Spring Art Showcase is coming as well.

## 7. Motion to adjourn

(Motion: Sharon Showman; Seconded: Joe Cavanaugh; Unanimous approval)