

## Lake Faculty Senate Minutes – January 15, 2015

- I. Joe Cavanaugh called the meeting to order at 3:34 p.m. in Room 229. The motion to approve the previous meeting minutes was made by M. Faragher and seconded by S. Showman

- II. Administration Reports

**Dean Mathies:**

Dean Mathies discussed the presentation that is made to the Board of Trustees and university community by Dr. Polatajoko. She encouraged everyone to provide brief examples of what was (or will be) accomplished in FY 15 and what is planned for FY16 in areas such as academic quality and program distinctiveness, students access and educational attainment, research and innovation, community and economic development and essential resources.

Construction update: Construction is in progress. She also introduced the new director of physical plant, Ed Morris.

Faculty: NTE and TET FAR & TET workload requests are due to the Dean by January 31<sup>st</sup>. As soon as your FARs are completed, make an appointment with Lucy for your review before February 14<sup>th</sup>. The Dean has to have these to the provost by February 15<sup>th</sup>.

Research: Dean Mathies turned the floor over to S. Jacquemin to discuss information he had from the Research Council. There are three issues. The first is the Research Initiation Proposals which is an internal grant for up to \$20,000. The money is to be used as seed money to initiate research efforts that will eventually bring in money from external sources. See S. Jacquemin for timeline/dates. The second one is a professional development grant for up to \$3000 to be used when there is not any external funding available. Lastly, there are two grant writing workshops coming this spring and also a celebration of Research event which will be held on April 10<sup>th</sup>. S.Jacquemin has the paperwork available for the grants.

**Associate Dean Hiskey:**

Summer schedule is going live on January 26<sup>th</sup>. Registration begins two weeks later. Please look closely at the draft that L. Helentjaris sent out so all changes can be made before the 26<sup>th</sup>. Fall schedules are due to Dr. Hiskey as soon as possible.

G. Rentz gave a presentation on College Credit Plus. It is a combination of PSEO and Dual Enrollment. It is funded by the state and begins in Fall 2015.

L. Muhlenkamp gave a presentation on Living Well. There were postcards in everyone's mailbox. If you want to participate you will need to enroll in the wellness initiative portal and create an account, do a health risk assessment, biometric screenings, etc. You can earn points for keeping track of wellness activities. Contact L. Muhlenkamp with any questions.

### III. Committee Reports

- a. **Faculty Affairs:** Progress is being made on assigning mentors for new TET and NTE faculty. Also Dr. Mathies is checking on the awards cabinet and display case with the executive committee.
- b. **Petitions:** No Report
- c. **Budget:** No Report
- d. **Outreach:** No Report
- e. **Technology:** S. Showman gave the report. See attached.
- f. **Governance and Bylaws:** J. Cavanaugh stated that this committee should not wait until next year to start work on the new bylaws.
- g. **Curriculum:** M. Cubberley informed everyone to look for curriculum changes in law enforcement and a new program in corrections. He will be sending these out so they can be voted on at the next senate meeting.

### IV. Old Business

- a. Changes and new Programs – See Curriculum report.
- b. Conduct of Meetings – will be handled in rewriting of bylaws.
- c. New Faculty Mentor Selection – See Faculty Affairs report.
- d. Award Cabinet and Plaques – See Faculty Affairs report.

### V. New Business

CTL is proposing a Center of Excellence in Teaching. J. Cavanaugh will be sending out an email asking for input.

VI. Announcements

January 17<sup>th</sup> Faculty and Staff Appreciation Night from 5 – 9 p.m.

February 13<sup>th</sup> WSU Board of Trustee Public Meeting; Lake Campus Dicke Center, 9:30 – 11:30 a.m.

March 22<sup>nd</sup> Public Announcement/Reception for the Capital Campaign; Lake Campus Dicke Center 3 – 5 p.m.

VII. Motion to adjourn at 4:35 by S. Pedler and seconded by M. Faragher

Faculty in attendance J. Adabor, H. Attariani, K. Battles, D. Benson, C. Berelsman (secretary), M. Bettinger, J. Cavanaugh (president), C. Ciampaglio, M. Cubberley, M Faragher, G. Follo, D. Huelskamp, S. Jacquemin, S. Pedler, T. Richter, S. Showman, M. Smith, C. Wilson, D. Wulandana, W. Zhang

Others in attendance: B. Mathies (Dean), R. Hiskey (Assoc. Dean), E Morris, L. Helentjaris, G. Rentz, L. Muhlenkamp

Unable to attend due to scheduled professional conflicts: B. Crites, M. Fulks, C. Simons