

Lake Faculty Senate Minutes – March 19, 2015

- I. J. Cavanaugh called the meeting to order at 3:35 p.m. in Room 229. The motion to approve the previous meeting minutes was made by S. Pedler and seconded by M. Cubberley

- II. Administration Reports

Dean Mathies:

Construction update: Trenary/EGR should be completed mid-May

Important P&T dates: March 23rd is the deadline for candidates to initiate the P&T process via a written request to the Dean with a copy to the Lake P&T committee. Also you will need to submit suggested names of external reviewers to the chair of the Lake P&T committee. April 20th is the deadline for P&T candidate to submit materials to be sent to outside reviewers.

If anyone has additional questions about College Credit Plus there will be meetings on Wednesday March 25th at 10 and 3 in 102 Dwyer.

There will be several searches coming up in the future so be prepared to be asked to serve on committees.

Dean Mathies also passed out an Executive Summary handout that had interesting information about the value of a college education. This study showed that faculty were key for graduates to being engaged in work after graduation. It also showed that not very many had an experience with faculty who talked to them about careers.

Other Important dates:

Capital Campaign Launch – March 22nd 3 – 5 p.m.

Open House – March 26th 4 – 6 p.m.

Tailgate Event for students, faculty and staff at Montgomery Field – April 12th with more information to follow

Commencement – May 1st at 6 p.m.

Associate Dean Hiskey:

No Report as Dr. Hiskey did not attend.

III. Staff Reports

- a. Candace Philipot: Candace reminded everyone about the Tailgate Event on April 12th. She also gave an update on events and the types of activities we have that need rooms. These groups are broken down into external, internal and partnership events.
- b. Mike Baxter: Mike gave an update on the new scantron software. The software is installed in the Faculty Suite on the north computer station. There are tutorials available as well as the forms which are 8 ½ by 11. There is a folder under on the K: drive under Staff called Remark Office which also has the needed information. Any questions see Mike.

IV. Committee Reports

- a. **Faculty Affairs:** No Report
- b. **Petitions:** No Report
- c. **Budget:** Will be meeting Friday March 20th
- d. **Outreach:** No Report
- e. **Technology:** Minutes are posted on the website. Much of this month's meeting centered on the Wright State website and how it is updated, etc. There was also discussion on how social media should be handled as well as publications requested by faculty. Jill Puthoff is the contact for social media requests. One suggestion was to get an intern(s) for publications and social media requests
- f. **Governance and Bylaws:** Elections for president-elect, secretary, WOEf representative and P&T committee are coming up. G and B will be meeting next Tuesday to finalize the ballots. Final changes for the bylaws will need to be submitted to D. Bulen by next Tuesday. There may be a special meeting in a couple of weeks to discuss the changes before a vote is taken.
- g. **Curriculum:** M. Cubberley presented three minor course revisions to be voted on. Motion to approve the changes was made by G. Follo and seconded by C. Wilson.

- V. Old Business
 - a. Vote on By-Law Changes – see Governance and Bylaws committee report.

- VI. New Business
 - a. Minor Changes to Programs – see Curriculum committee report

- VII. Announcements
 - J. Cavanaugh reminded everyone of the Capital Campaign Kickoff on March 22nd.

- VIII. Motion to adjourn at 4:20 by N. Tymes and seconded by S. Showman

Faculty in attendance: J. Adabor, H. Attariani, D. Benson, C. Berelsman (secretary), M. Bettinger, D. Bulen, J. Cavanaugh (president), M. Cubberley, D. Daniel, M. Faragher, G. Follo, D. Hochstein, D. Huelskamp, S. Jacquemin, S. Pedler, T. Richter, S. Showman, C. Simons, M. Smith, N. Tymes, G. Vandegrift, C. Wilson, D. Wulandana, W. Zhang

Others in attendance: B. Mathies (Dean), M. Baxter, L. Helentjaris, A. Pittman, C. Phlipot

Unable to attend due to scheduled professional conflicts: B. Crites