

Lake Faculty Senate Minutes – November 13, 2014

- I. Joe Cavanaugh called the meeting to order at 3:33 p.m. in Room 229. The motion to approve the previous meeting minutes was made by M. Faragher and seconded by C Wilson.

- II. Administration Reports

Dean Mathies:

Dean Mathies updated everyone on the three searches in progress:

1. Nurse – three have been interviewed, selection by next week.
2. Statistics/MS Instructor – Interview were completed today, hopefully offer will be made in the next couple of weeks. (position start Jan. 2015).
3. Building and Grounds Supervisor – interviews are ongoing; four external candidates.

The storage building is now able to be occupied.

No one is applying for P&T tenure track this academic year.

No one applied for Professional Development (Sabbatical).

BSN is starting here in Fall 2015; details are still being worked out.

There will be representatives here from the Dayton to answer questions during the open house.

Dr. Mathies also wanted to remind everyone of the Thank You Buffet in Room 102D from 4 until 8 next Thursday. Also she issued a reminder about the Holiday Carry In on Dec 11 and about the Faculty and Staff Appreciation Night in Dayton for the basketball game. There will be a bus that will hold approximately 55 people that will leave from the Lake Campus to the Nutter Center. More details will follow.

Associate Dean Hiskey:

Summer class schedules are due to Dr. Hiskey as soon as possible. He will be working on those in a week or so.

Students have started registering for spring semester and there are a few “tweaks” being made to the schedule.

Dr. Hiskey thanked everyone for the support he has received.

- III. Committee Reports

- a. **Faculty Affairs:** D. Hochstein (chair of Faculty Affairs) gave a report on what the committee decided on the issue of mentors for new faculty. The committee decided that new faculty members could pick their own mentors with the help of senior faculty members. The committee will have a list of mentors for new faculty at the next meeting. The committee made

the recommendation to move the faculty awards cabinet (and possibly get a larger one) to the administrative entrance. The committee also brought up the desire to have an award cabinet showcasing student awards/research possibly by the Dicke Center. C. Ciampaglio and S. Jacquemin have volunteered to put awards in the cabinet. It was also decided that whoever is the chair of Faculty Affairs should be the person who adds/changes awards in the Faculty cabinet. D. Hochstein will check with Bonnie about the possibility of devoting a wall for pictures/bios of faculty members similar to ones that are present on the Dayton campus.

- b. **Petitions:** No Report
 - c. **Budget:** No Report
 - d. **Outreach:** No Report
 - e. **Technology:** M. Faragher reported that additional software for the scantron is being researched to give our machine more capabilities. Remotes for classrooms are being researched. Also being researched is what it would take to get activity reports developed into an interactive PDF. The committee will may be sending out a survey about needs/uses for the current library space. The committee is also looking into the possibility of print quotas for students.
 - f. **Governance and Bylaws:** Committee assignments for next year will stay the same for next year until the new bylaws are developed. The only exception to this are the elected offices (president elect, secretary, WOEf Board rep, and Promotion and Tenure Committee).
 - g. **Curriculum:** M. Cubberley brought the curriculum changes to the faculty and discussion ensued on the science requirements for the ATS in Food Science. It was decided that the biology requirement would be changed to BIO 1120. This change and the rest of the curriculum changes were approved by a vote of all faculty members present.
- IV. Old Business
- a. Dean Search: The committee meets tomorrow to send list to Dayton.
 - b. Cats and Kittens: A shelter was built and C. Ciampaglio thanked everyone who has made donations so far.

V. New Business

- a. Conduct of Meetings. M. Cubberley presented that we should have a discussion on how committees are formed, when and how they meet, etc. and it was decided that this is a topic that needs to be addressed in the bylaws.
- b. Math/Stat Search: M. Hess stated that a decision could be made early next week as interview wrapped up today.
- c. Copyright Laws: M. Hess wanted to make everyone aware of the new policy being enacted by C. Phlipot that no videos can be shown as we do not currently have a license in place to do that. M. Hess checked with Dayton and they also do not have a license but don't enforce the policy.
- d. Institutional Research: Craig This gave a presentation with data from Institutional Research with data relating to our campus and surrounding area.

VI. Announcements

- a. Lake Campus Open is November 20th 4:00 p.m.

VII. Motion to adjourn at 4:50 by D. Hochstein and seconded by S. Pedler

Faculty in attendance J. Adabor, H. Attariani, D. Benson, C. Berelsman (secretary), M. Bettinger, J. Cavanaugh (president), C. Ciampaglio, B. Crites, M. Cubberley, M Faragher, M. Hess, D. Hochstein, D. Huelskamp, S. Jacquemin, S. Pedler, T. Richter, C. Simons, M. Smith, G. Vandegrift, C. Wilson, W. Zhang

Others in attendance: B. Mathies (Dean), R. Hiskey (Assoc. Dean), G. McGlinch, L. Helentjaris

Unable to attend due to scheduled professional conflicts: S. Showman, R. Wulandana,