

Faculty Senate Minutes Lake Campus
12:00 PM - September 20, 2019

- In attendance: Christine Junker, Aubrey Jaqueth, Greg Homan, Cindy Berelsman, Stephen Jacquemin, Steven Pedler, Dane Daniel, Dave Hochstein, Marj Hess, Teresa Richter, Weisong Wang, Mark Johnson, Angie Clayton, Joe Cavanaugh, Liz Gramza, Lyn Franck, Megan Faragher, Giovanna Follo, Isaac Abram, David Benson, David Wilson, Josh Ricker, Michelle Smith, Courtney Simons, Will Zhang, James Adabor, Chuck Ciampaglio, Nate Tymes.
 - Unable to attend: Betsy Crites, Hamed Attariani, Mark Ernst, Melanie Marshall, Mindy Fulks.
- Called to order by President Steven Pedler at 12:00 noon in 186 Andrews. Attendees signed attendance sheet.
- Approval of Minutes: Motion to approve by Dane Daniel, seconded by Nate Tymes, approved.
- Report of the Interim Dean (Dr. Dan Krane)
 - Andrews Hall Extension dedication on October 10, at 2:00 pm. A visit to the Tristar Building will also occur, with many dignitaries from the Ohio Department of Higher Education, WSU, and others attending.
 - Advanced manufacturing center is coming along. Next week will be finalized version of Rapid Grant proposal to help facilitate needs. We did receive a \$200,000 grant for this.
 - Colloquium possibility to start again November 1, with faculty member from each of three units presenting short 20-minute talks. Possible talks as well, regarding teaching tips and pedagogy.
 - Staff Advisory Council brown bag lunch starting on October. Faculty are invited. An opportunity to meet and converse with the Dean informally.
 - In light of the recent Andrews Hall Extension, Advance Manufacturing Center, Ag. Water Quality Building, we might need to refresh our master plan, will reach out to Faculty President and others for support.
- Reports from Academic Unit Heads
 - Business, Education, Nursing, & Technical (C. Berelsman)
 - Those with Lake Campus programs are working on their assessment. Linda will have draft schedule by midweek. Spring semester goes live on early October. Books orders need to Mary by second week of October.
 - Humanities & Social Sciences (D. Wilson)
 - Same. Spring schedule submitted. Summer semester coming up soon.
 - Regarding online textbooks: Norton company has key texts used at the Dayton campus which can be used for our student's inclusive access.

These can be implemented with online and adjunct classes. See Dr. Wilson if you are interested in those or if you have any questions.

- Science, Math, & Engineering (C. Ciampaglio)
 - Jay Albayyari will be returning in January to teach Engineering classes, he is looking forward to getting back into the classroom.
 - Rapid Proposal Grant: Working with Gretchen and Engineering, the focus is on additive manufacturing, specializing in welding technology.
 - Changes in engineering have happened, we have a good rapport with Dayton chairs, helping us out, to make sure our programs run.
- Committee Reports:
 - Academic Affairs/Curriculum (Christine Junker)
 - Undergraduate Curriculum Committee met on Wednesday, approved the graphic arts program.
 - Prerequisite changes in Education are happening.
 - Curriculum changes take approx. one year, be mindful and plan ahead
 - Faculty Affairs (Mark Johnson) nothing to report.
 - Petitions (Diane Huelskamp)
 - 2 petitions in August, one passed. No petitions from Lake in September.
 - Budget/Long-Range Planning (Cindy Berelsman)
 - Looking into program fees, lab fees, where is the money going, more transparency.
 - Future staffing of programs and teaching. Will look at program numbers and class size numbers to determine where we may need more faculty hires.
 - Outreach (Dane Daniel)
 - Music and Dance through the Decades event for this semester is November 19 from 6-9 pm Dicke Hall. Audience participation allowed!
 - Technology/Library (Teresa Richter)
 - Reminder to all regarding email: “reply” and “reply all”, use the reply button when responding, not reply all.
 - “Forward” button: make sure information is not personal student info, avoid legal FERPA issues!! Fwd may not be allowed in the future because of leaked information.
 - From Dan Krane: Please don’t forward your WSU emails to your private account for the same privacy issues as above.
 - Adobe suite here at Lake is 2 versions behind. Updates? Theresa will check.
 - Governance/Bylaws (Weisong Wang)

- Reviewing past years bylaws, presently focusing on Section G.a.1.
- Promotion and Tenure (Chuck Ciampaglio)
 - 2 candidates; Courtney Simmons, Steve Jacquemin
 - Apply for Professional development leave; Dane and David have previously. If not used, goes in pool, Dayton gets it. Need to be tenured 7 years to do it. Need project, research, pedagogy, so consider it.
- Student Governance and Affairs (Michelle Smith)
 - Last year, discussed maybe this committee doesn't need to exist, due to overlap with Candace. Committee initially formed to keep informed of the Student Organizations and Leaders. Since now an online system, information is available, maybe not needed. Still technically listed in bylaws. Eventually will become obsolete.
 - Question regarding bylaws changes: Should the bylaw changes be presented all at once for approval or in small sections? Answer from Steven Pedler: We're focusing on the big important issues, so we don't get sidetracked in Dayton. Hoping to fast track this important change on the agenda (Sec. G.a.1), work on the less crucial items through the year (Previously it took 1.5 years to get bylaws approved).
- Diversity Committee (Dave Hochstein)
 - Had an event last Thursday. Well-attended with a diverse group of students attending. Assessment questionnaire (~125 students) had no negative reviews
 - October 18 presentation on Marshall Islands population living in Celina
 - November 14, 100th anniversary of women's right to vote. Will have Suffrage presentation and discussion panel.
 - Encourage student participation in these events.
 - Thanks to the WOEf board for the funding.
- Research Committee (Stephen Jacquemin)
 - There are funds available for professional development up to 2,000 dollars or so. Information is on lake campus website, Nov 29 deadline.
 - There are funds available for student research, accepted and given on a rolling basis.
 - Research symposium April 16, 2020 in Dicke Center.
 - Pair of colloquial events this semester.
 - November 1 at 3 pm in ag and water quality center, focus topic is research. Dr. Krane to start, with 3 twenty-minute talks from each unit.
 - November 22 at 3 pm in the ag and water quality center, focus topic is teaching. Dr. Faragher is taking lead on that if you have something to share.

- Dayton Faculty Senate (Megan Faragher / Steven Pedler)
 - Faculty budget priority committee member needed, need to be available from 2-5 on Mondays.
- WOEf Board (Michelle Smith)
 - Met on Sept 10 with Provost Edwards, President Schrader, CBO Walt Branson. Discussed budgeting issues. Focus on assisting students in getting associates degree if they don't finish their bachelors.
- Nate Tymes from athletics
 - Updating list of athletes. Grade checks forthcoming.
- Pres. Pedler: Full reports should be directly sent to the Faculty Senate Secretary (D. Huelskamp)
- **Old Business**
- 2019-2020 Committee Assignments are updated and assigned. If any changes, or in need of a copy see Steven Pedler.
 - Curricular Items, presented by Christine Junker
 - Forensic Studies minor for current Criminal Justice studies:
 - Mark has people who can teach upper classes not presently covered. Program doing well, good numbers. Motion to approve FS minor by Megan Faragher, seconded by Steven Jacquemin, motion accepted.
 - Integrated Science Degree Curriculum changes: must choose one or the other below. Motion to approve by NateTymes, seconded by Chuck Ciampaglio, motion approved.
 - Pre-health concentration 27 hours plus electives.
 - Traditional (Earth & Environmental Sciences) concentration 32 hours plus electives.
- **New Business**
- Applied Business Technology, Cindy Berelsman: Presently offering ½ semester of MS Excel and ½ semester of database using MS Access. Change to full year of Excel, because it can do what Access does, more beneficial to students. Also allows for more electives for students to take for ABT degree. Motion to accept changes, Marge Hess, Dave Hochstein seconded, move to next month's old business.
- Lake Campus Bylaw Revision (Section G.a.1)
 - Presently states....."*search committees for Dean and Associate Dean shall include five faculty members who are voting members of the Faculty Senate. One from each of the five academic units shall be elected by a vote of all BUFMS.*"

- To be changed to.... *Search committees for Dean and Associate Dean shall include five faculty members who are voting members of the Faculty Senate. **One representative from each of the three academic units shall be elected by a vote of all BUFMS within that unit. The final two faculty members will be at-large representatives and shall be elected by a vote of all Lake Campus BUFMS.***

- Discussion followed. Joe Cavanaugh and Cindy Berelsman moved to remove the boldface type as follows... *Search committees for Dean and Associate Dean shall include five faculty members who are voting members of the Faculty Senate.* Will be presented to faculty online vote, due date October 3.

- Curricular Items:
 - New Degree Programs: These 2 offerings are for students who have switched majors or possibly dropped out to at least get them a degree beyond high school. Unofficial discussion followed. Possibility of receiving funding from the state of Ohio for graduating students.
 - Associate of Arts
 - Associate of Science
 - Consent to treat both associates' degree offerings as one vote. Chuck Ciampaglio moved, Joe Cavanaugh seconded, approved to advance to October meeting.

- Good of the Order
 - Welcome New Faculty
 - Dr. Aubrey Jaqueth, Agriculture
 - Dr. Malanie Marshall, Biological Sciences
 - Isaac Abram, Political Science

- Faculty Senate Meeting Dates
 - Fall Semester: 9/20/19, 10/18/19, and 11/15/19, 12/13/19 (tentative)
 - Spring Semester: 1/17/20, 2/21/20, 3/20/20, and 4/15/20
 - All meetings will be held at Noon in 186 Andrews Hall

- Motion to Adjourn by Dane Daniel, Second by Joe Cavanaugh, adjourned at 1:23 pm.