

Lake Faculty Senate Minutes from Thursday, January 17, 2013.

President Fulk called the senate to order in 186 Andrews at 3:05 pm, with a quorum present. Motion to approve the minutes moved by Homan, seconded by Daniels, and passed.

Report by Associate Dean Dr. Hiskey:

- SEE APPENDIX (pp. 1-4) for Dean's Report
- Reminder that the **Faculty Retreat** starts at **8:30 am** at "**Harvest Barn**" in **Maria Stein** on **January 25, 2013** (Lucy has directions if needed.)
- Reminder to **hand in requests to teach Summer School ASAP!** (As soon as possible!)
- A request from **Student Services** regarding **faculty participation** in the **Open House** was made. After some discussion, **Dean Hiskey agreed to invite Sandi Holdheide** to visit and speak on this subject.

Old Business

Colloquium Proposal

- Motion made by Ciampaglio and seconded by Harlass to adopt a plan for Lake Campus Colloquia. Short 10 minute talks on any subject by any member of the community are encouraged, as are longer presentations. The **meetings this spring shall occur at 3:00 pm** in 177 Dwyer (**Wedge Room**) on the first available Thursday after each senate meeting. The dates are: **January 24, March 7, March 28**, all Thursdays. (SEE APPENDIX p. 5 for more details)
- Amendment to include a **request for refreshments (BEVERAGES)** made by Cavanaugh and seconded by Vandegrift. **Motion passed as amended.**

New Business

- **Annual Evaluation Forms – Electronic Format.** Discussed. Roger Fulk will work on the development of the form.
- **K-Drive Cleanup.** Question was referred to the Faculty Affairs Committee (by general consent)

Announcements

- **Colloquium – Guy Vandegrift – Thursday, January 24 – 3:00 – p.m.** (SEE APPENDIX p. 5)
THIS COLLOQUIM WAS LATER POSPONED
- **Faculty/Staff Retreat – Friday, January 25** (SEE APPENDIX pp. 1, 3-4)

Motion to adjourn, made by Daniels, and seconded by Cavanaugh, passed at 3:45 pm.

Faculty in Attendance: James Adabor, Cindy Berelsman, Dennis Bulen, Joseph K. Cavanaugh, Chuck Ciampaglio, E. Russell Cole, Mark Cubberly, Dane T. Daniel, Andrea Faber, H. Roger Fulk, Meagan Harless, Marjorie Hess, Dave Hochstein, Greg Homan, Steven Pedler, Michelle Smith, Guy Vandegrift, Weiqun Zhang

Others in Attendance: Associate Dean Hiskey, Alex Pittman

Guy Vandegrift, Secretary

**Faculty Senate Meeting
January 17, 2013**

Dean's Report

End of Week 1 Enrollment Report

Total University headcount (16,247) down 8.0%

Lake Campus headcount (1,079) down 17.9%

Lake anticipates picking additional headcount by the 14 Day Report

Lake Campus graduated a record number of associate degrees 6-2012

P&T Schedule 2013-2014

Handout

2012-2013 University P&T meeting will be February 12, 2013

Retreat/Charge

January 25, 2013

Harvest Barn, Maria Stein (Lucy has directions if needed)

Agenda attached

Annual Evaluation of Faculty

See WSU Lake Campus By-Laws for specifics i.e. elements needed

Many faculty submit report digitally

Lucy will be scheduling a meeting to review performance

Regional Summit will be February 22

"Global Reach; Sharing Innovative Strategies"

Registration open off Lake website

Searches - Bob will provide specifics

Biology - 38 applicants

Sociology - 61 applicants

Education Program Officer - 117 applicants

Promotion and Tenure Schedule for 2013-2014

March 25, 2013 (Mon)	Deadline for candidate to initiate promotion and tenure process via a written request to the Department Chair, with a copy to the Department Promotion and Tenure Committee, and to submit suggested names of external reviewers to the chair of the Department Promotion and Tenure Committee (Section 13.6.1.1 of the CBA)
April 22, 2013 (Mon)	Deadline for candidate to submit materials to be sent to the outside reviewers (13.6.1.1)
August 16, 2013 (Fri)	Deadline for Department Promotion and Tenure Committee to send out request letters soliciting external review (13.13.3.2)
September 9, 2013 (Mon)	Deadline for candidate to submit to the Department Chair the complete Promotion & Tenure document and all materials described in Section 13.11 (13.13.4)
October 18, 2013 (Fri)	Deadline for Department Promotion and Tenure Committee and Department Chair to complete review of promotion and tenure document for all candidates, for the Department Promotion and Tenure Committee's recommendation and the Department Chair's letter to be added to each candidate's file, and for the Department Chair to notify each candidate of these additions (13.6.7.1)
November 13, 2013 (Wed)	Deadline for candidate to submit a rebuttal (13.6.6 and 13.6.7.1)
November 18, 2013 (Mon)	Deadline for Department Chair to submit promotion and tenure files to the Dean
January 10, 2014 (Fri)	Deadline for College Promotion and Tenure Committee and Dean to complete review of all promotion and tenure files, for the College Committee's recommendation and the Dean's letter to be added to each file, and for the Dean to notify each candidate of these additions (13.6.8.1)
January 27, 2014 (Mon)	Deadline for candidate to submit a rebuttal (13.6.8.1)
January 31, 2014 (Fri)	Deadline for Dean to submit promotion and tenure files to the Provost
February 11, 2014 (Tues)	Meeting of the University Promotion and Tenure Committee
February 14, 2014 (Fri)	Deadline for the Provost to provide written notification to candidates of the decision and vote of the University Promotion and Tenure Committee (13.6.11 and 13.7.1)
February 21, 2014 (Fri)	Deadline for candidate to notify the Provost and the AAUP-WSU of intent to file an appeal (13.7.1)
March 5, 2014 (Wed)	Deadline for the Provost to forward all recommendations of the University Promotion and Tenure Committee to the University President (13.6.12)
March 7, 2014 (Fri)	Deadline for candidate to submit an appeal and supporting documentation (13.7.1)
April 25, 2014 (Fri)	President presents candidates to Board of Trustees for approval

AGENDA
LAKE CAMPUS RETREAT/CHARGE
JANUARY 25, 2013

- 8:30-9:00 Continental Breakfast and Gathering of Faculty
- 9:00-9:30 Bonnie Mathies
Introduction to Retreat
Challenges
Opportunities
- 9:30-10:30 Academic Unit Meetings led by Lead Faculty Member
Math/Science
English/Humanities
Social Sciences/Education
Business/Technical/Engineering
- 10:30-11:30 Report Out on Solutions to Issues and Concerns
- 11:30-12:30 Lunch
- 12:30 - 3:00* "Relentless"
Dr. Robert Sweeney, Executive VP for Planning
- Overview
- Group Discussions
- What have been our most important accomplishments?
 - What do we need to do to ensure our continued success?
 - What are the most important external "driving forces" that must be considered in the planning process?
 - What are the implications of these forces?
- 2:30 - 3:00 Report Out and Wrap Up

*Assigned Group Number on Name Tag

**Academic Units
2012-2013**

Math/Science

*Chuck Ciampaglio
Mark Cubberley
Andrea Faber
Meagan Harless
Marj Hess
Dave Hochstein
Guy Vandegrift
Weigun Zhang

English/Humanities

Dane Daniel
Hope Jennings
*Marty Kich
Jim Schwartz
Sharon Showman
Christine Wilson
David Wilson

Social Sciences/Education

James Adabor
*Dennis Bulen
Edward "Russell" Cole
Betsy Crites
Diane Huelskamp
Steven Pedler
Michelle Smith

Business/Technical/Engineering

Cindy Berelsman
*Joe Cavanaugh
*Roger Fulk
Dennis Hance
Greg Homan

*Academic unit lead faculty member(s)

1/17/13

The colloquium will focus on research and other professional activities associated with lake campus. Attendance and contributions to these talks is not restricted to faculty members. Short 10 minute talks on any subject by any member of the community are encouraged, as are longer presentations.

This Spring, the meetings shall occur at 3:00 pm in 177 Dwyer (Wedge Room) on the first available Thursday after each senate meeting:

- Thursday, January 24, 2013 THIS COLLOQUIUM WAS LATER POSPONED
- Thursday, March 7, 2013 (two weeks after, due to Spring Break)
- Thursday, March 28, 2013



At the moment the plan for January 24 is a 30 minute joint talk by Guy Vandegrift (physics) and Michelle Smith (psychology), who are collaborating in the field of cognitive musicology. The project involves how to best teach violin and viola students to play at the proper pitch using what are called “just” intervals. These consist of two notes played at the same time, tuned to sound “consonant” (harmonious). The mathematics is made interesting by the fact that the “just” intonation often used by singers and string players is not the same as the “tempered” notation associated with keyboard instruments. Much of the development of modern keyboard instruments occurred in the years 1470-1650, and much effort was spent fretting with this incompatibility (pun intended).

The fingerboard chart is intended to give students a non-mathematical visualization of the different intonation systems. The cognitive psychological questions are:

- Will this visual representation be useful to students?
- Some of the just intonations will cause violin students to place their fingers in the “wrong” locations (as compared with the piano’s tempered scale). Could this impede a student’s progress?
- Can students use these “just” intonations to learn how to make the “tempered” intonation that is required in most symphonic work?

