FACULTY SENATE  
_Wright State University – Lake Campus_  
_February 21, 2003_

### MINUTES OF MEETING

**Members Present**  
Stanford Baddley  
Joseph Cavanaugh  
Carol Cico  
Dean Curry-Jackson  
John Hawley  
Robert Hiskey  
Ronald Kramer  
Roger McDermott  
Alexis McNutt  
Mindy McNutt  
Alexander Pittman  
James Steinberg  
Kenton Strickland  
John Wolfe

**Call to Order**  
The Faculty Senate President Robert Hiskey called the meeting to order at 9:07 a.m.

**Approval of the Minutes**  
The motion for approval of the minutes was made by Ron Kramer and seconded by Jim Steinberg. The motion carried.

**Dean’s Report**  
The Deans report contained the following:  
1. Capital equipment requests were ranked and submitted. The total dollar amount requested exceeded the amount available.  
2. The Dean will determine what faculty should to concerning the submission of their written comments with their faculty evaluations.  
3. A handout outlined faculty raises. They will be based on across-the-board, market raises, merit raises, and equity raises. Dean Curry-Jackson said that the equity raises would be evenly distributed to the faculty at the Lake Campus.  
4. Changes in the strategic plan will be made available. The committee will meet one last time to discuss the final updates to the plan.  
5. The Lake Campus will have the opportunity to meet with the candidates for Provost over the next week. The first opportunity will be immediately following this meeting.  
6. Information about Lake Campus building plans will be distributed. Modifications to the plan have been made. For example one conference room was eliminated from the plan. A motion was made by James Steinberg to ask the Dean to provide a written assurance that the rooms allocated to
classroom space under the plan would be sufficient to meet the needs of the Lake Campus. The motion was seconded by and seconded by Roger McDermott. John Hawley calls the question and the motion passes. Mindy McNutt asks the Dean if software to evaluate the room usage was being used or investigated. The Dean confirms that the software was being looked into.

**WSU-LC Committees**

*Academic Affairs/Curriculum* – Roger McDermott reported that the committee met and the latest changes to the By-Laws were distributed to the faculty. A vote on these revised By-Laws will occur March 3rd. All faculty are requested to vote since a majority must vote in favor of the new document for it to pass.

*Governance and By-Laws* – No report

*Technology and Library* – John Hawley suggests that at each Faculty Senate meeting a technology report should be given either in person or by writing by Ron Dorsten to keep the faculty informed about the technology changes that were being made. John Hawley did give these updates at each meeting but since he is now teaching full time he is no longer involved with the technology in an administrative role. The technology committee has attempted to meet but has not yet due to scheduling problems. Alexander Pittman passed out information about the electronic course packs now available.

**Dayton Committees**

*Dayton Faculty Senate* – Ron Kramer attended the last Faculty Senate meeting. He announced at the next meeting many program changes and other issues will be discussed. The meeting will be held March 3rd at 2:30 p.m. and will be transmitted to the Lake Campus via the distance learning equipment.

*Dayton Curriculum Committee* – Mindy Young reported that at the last meeting many courses approvals were passed relating to changes resulting from the new GE requirements. She will be distributing a packet of the changes pertinent to the Lake Campus.

*General Education Committee* – James Steinberg announced that the new GE policy is online.
Writing Across the Curriculum – Joseph Cavanaugh said that there was a review underway that was evaluating the effectiveness of the WAC program. The Dean confirmed that all the Lake Campus faculty members teaching WAC courses were asked to provide input on this matter to the Dean.

Old/New Business

John Wolf passed out a Disability Services Statement that can be placed on course syllabi. John Hawley passed out a statement that would be read by instructors just prior to passing out the student evaluations. Both of these issues are to be followed up on at the next Faculty Senate Meeting.

Adjournment

A motion for adjournment was made by James Steinberg. John Hawley seconded this motion. President Hiskey adjourned the meeting at 10:00 a.m.

Respectfully submitted,

Joseph K. Cavanaugh
Substitute Secretary.