FACULTY SENATE  
Wright State University – Lake Camps  
March 14, 2003

MINUTES OF MEETING

Members Present:  
Joseph Cavanaugh, Lisa Elick, Humphrey Gill, John Hawley, Robert Hiskey, Ron Kremer, Greg Schumm, Ken Strickland, John Wolfe

Guests Present:  
Dr. Anita Curry-Jackson, Stanford Baddley

Call to Order:  
The meeting was called to order by Faculty Senate President Robert Hiskey at 9:35 a.m.

Approval of Minutes:  
A quorum was not met for approval of minutes

Dean’s Report:  
1. The Strategic Plan will be submitted March 28. The fourth draft of the plan is available and shows little change. A ballot will be sent out for faculty approval. Comments would be appreciated prior to vote.

2. An academic year calendar was presented for annual planning. All departments will be asked to submit dates to include on the calendar.

3. Budgets are on hold until we have official word from the state. A 1.2 million shortfall is anticipated. Units will be asked to develop budgets for planning and implementation purposes. Forms will be distributed next month.

4. The Degree Audit Reporting System (DAR) will allow students to monitor progress in academic programs. Todd Brittingham, Associate Registrar from Dayton, will be here for the May 9 Faculty meeting.
5. Faculty evaluation appointments will be rescheduled. Faculty will be contacted to reschedule appointments.

6. Two Provost applicants have been forwarded to the president and administration. We await the outcome.

**Associate Dean’s Report**

An outline of checksheets will be distributed for the Associate of Arts and Associate of Science degrees. Please submit your input.

The standard time block model will be followed for the general education courses. It is as follows:

- M/W/F 8 starting times from 8:30 – 2:45
- T/R 4 starting times from 8:30 – 2:15
- Evening 2 nights/week 4:10 – 8
- Evening 1 night/week 4:10 – 7:10

Master syllabi will be collected for general education courses so they can be on file and distributed.

**WSU-LC Committees**

- Academic Affairs No report
- Faculty Affairs No report

Governance and By-Laws – Ron Kremer reported that the faculty Senate By-Laws passed.

Technology and Library – Ron Dorsten will be invited to Faculty Senate to report on technology issues.

Undergraduate Petitions – Humphrey Gill reported that 5 petitions had been submitted; 4 were approved and 1 denied.

Budget and Long Range Planning No report
Dayton Committees  Faculty Senate – Ron Kremer reported that nominations for president-elect will be taken through April 4.

Old Business  John Wolfe presented and discussed the Syllabus Statement Regarding Disability Services and Tutoring. Ron Kremer made a motion and Joe Cavanaugh seconded that this statement is recommended by faculty senate to be included on course syllabi. Motion carried.

New Business  No new business was presented

Guest Speaker  Earl Thompson, Department of Human Resources from main campus introduced himself and discussed the various issues his department deals with. Mr. Thompson will be at the Lake Campus once every quarter to answer HR questions.

Respectfully submitted

Lisa Elick
Secretary