

Faculty Senate Minutes

September, 2011

Members in Attendance: **Adabor**, Berelsman, **Bulen**, **Cavanaugh**, **Cubberley**, Eckstein, Faber, Fulk, Hess, Hiskey, **Hochstein**, Huelskamp, **Jennings**, **Kich**, **Schwartz**, Showman, Staugler, **Zhang**

Call to Order

Meeting called to order by Bulen at 3:30PM.

Motion to accept minutes made by Schwartz

Second by Kich

Motion carried by voice vote

Dean's Report

Hiskey passed out and discussed an overview of the FY12 Lake Campus Budget.

Hiskey passed out discussed the Fall, 2011 Lake Classroom Utilization chart. Classrooms are at a premium for this quarter.

Report of Standing Committees

Governance and By-Laws: Cubberley presented a summary of the Governance and By-Laws committee meeting. The committee met and discussed the changes made by Kich in accordance with the recommendations from Dayton. Committee voted to accept and adopt the changes as reflected in the document. The by-laws with changes had been forwarded to the Faculty Senate body. Discussion ensued concerning a method for addressing cosmetic changes Dayton may require. Kich stated he would make any cosmetic changes necessary. One question was how to define cosmetic changes. The consensus of the body was any change that would fundamentally alter the meaning of the document was not cosmetic. Motion made and seconded to allow Kich to make any cosmetic changes to the document for the purposes of expediting the process. Motion carried by voice vote.

Old Business

- A. Search Committee Reports
 - a. History and Political Science: vita are under review
 - b. Psychology: cleared HR. Phone interviews will be conducted with five candidates
 - c. Education advertisement is being developed to replace Rosengarten
- B. Student make-up testing: Jan Eckstein advised that she and Linda do not have a problem with giving student make-up exams. Their concern was the possibility of student cheating. Discussion ensued with the consensus being that it is the faculty member's responsibility for monitoring student make-up exams. Hiskey advised he would have Steve Bridge inform the

adjuncts that it is their responsibility to proctor student make-up exams and not the faculty secretaries.

- C. Faculty Presentation Series: Judy Brewer was not in attendance. Discussion concerning resuming this series resulted in Kich suggesting this series be dovetailed with the Community Arts Council.

New Business

- A. Betty Staugler gave brief presentation on building security and after hours admission and after hours classroom access. Staugler advised any faculty member who desired a classroom key need only contact her and she would provide the key. Staugler advised the code system for admission after hours and codes for activating and deactivating the building alarm. Staugler suggested that any faculty member who expects to be in the building after hours contact her for directions on working the alarm system
- B. Request to post the Dean's List students on the Lake Campus WEB site: Hiskey advised he would look into the legalities of such postings and advise.
- C. LOT committee: Joe Cavanaugh advised he is looking for volunteers for a University technology committee

Good of the Order

Hiskey distributed an Alternative Semester Time Blocks information for Consideration by the Undergraduate Curriculum and Academic Policies Committee. Discussion centered around the 7:25AM time start for MWF Time Blocks. Hiskey advised the Lake Campus time blocks will begin at 8:00AM, as always.

Adjourn

Motion to adjourn by Cavanaugh

Second by Cubberley

Motion passed with voice vote

Meeting adjourned at 4:25PM