

## Lake Faculty Senate Minutes from Thursday, September 20, 2012

President Fulk called the meeting to order at 3:05 pm.

- **Motion to approve minutes** by D. Wilson seconded by Hochstein, passed.

### Administration Reports

#### Dean Mathies

- Introduced **new faculty**: **E. Russell Cole** (*Sociology*); **Betsy Crites** (*Education*); **Meagan Harless** (*Biology*); **Diane Huelskamp** (*Education*); **Michelle Smith** (*Psychology & Sociology*)
- Called for submission of **resumes** of all faculty members to keep on file in the dean's office. Discussed oversight of **Food Service** and review of **Student Services**. Deadlines for **Professional Leave Program**. **Enrollment** data. Phasing out of **University Vehicles** (milage reports go to Lucy). The plans for the **Reading Center** are still on track. Discussed the allocation of **maximum students** for each class.

#### Associate Dean Hisky

- Try to get **Spring Schedule changes** by end of week, as is October 8, which is the first day of registration. Committees have been formed for **two tenure track searches** (Biology and Sociology). Discussed policy on **AA degrees** post BA. Ciampaglio asked about future status of **interim courses**.

#### Old Business

- Ciampaglio asked about the **colloquium**. President Fulk will put it on agenda for next meeting.

#### New Business

- **Approval of committees** moved by Berelsman, seconded by Cavanaugh. After the motion passed, President Fulk was asked if members could be added to committees. He replied that they could.
- **Faculty Senate Meetings in Spring Semester**. Cavanaugh raised question of holding fewer senate meetings in the Spring. President Fulk requested that Governance & Bylaws look into it.
- **University Vehicles** Issue raised D. Wilson. Discussed.
- Update on **Reading Center**. Issue raised D. Hochstein. Discussed.
- Calculation for **Maximum Number of Students in Classes**. Discussed.
- Smith asked about **proctoring tests**. Pittman instructed that requests for proctoring at the library be submitted to the faculty (Jan Eckstein and Linda Helentjaris). Wolfe mentioned the use of TAPS for students with disabilities.

#### Announcements

- Pittman announced upcoming **workshop on ebooks** at a date to be announced.
- Cubberly reminded **Petitions Committee** to attend main campus meetings.
- **Motion to adjourn** by Ciampaglio, seconded by Hochstein, passed at 4:10 pm.

*Following adjournment the committees were asked to select chairs.*

Faculty in Attendance: James Adabor, Cindy Berelsman, Dennis Bulen, Joseph K. Cavanaugh, Chuck Ciampaglio, E. Russell Cole, Betsy Crites, Mark Cubberley, Dane T. Daniel, Andrea Faber, H. Roger Fulk, , Meagan Harless, Dave Hochstein, Diane Huelskamp, Steven Pedler, Sharon A. Showman, Michelle Smith, Guy Vandegrift, David H. Wilson, Weiqun Zhang,

Others in Attendance: Dean Mathies, Associate Dean Hisky, Alex Pittman, John R. Wolfe

Guy Vandegrift, Secretary